

JOB DESCRIPTION

Position Title:	Firefighter Paramedic	Date:
	February 12, 1998	

Position Grade:	8	FLSA Status:	Nonexempt	Job Code:	8-23
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GENERAL DESCRIPTION

(The information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.)

Protects life and property, in compliance with County policies and procedures, by controlling and extinguishing fires, performing emergency medical techniques (Advanced Life Support) and patient care procedures, responding to disasters and other emergencies, and maintaining department equipment, apparatus and station. Participates in fire prevention activities and training to improve public awareness of fire safety. Drives and/or operates fire rescue apparatus or ambulances. Responsible for the efficient functioning of the team to ensure effective fire protection and medical care is provided in a timely manner. On call 24 hours pending disasters. Performs under the medical direction of a licensed physician as required.

KEY RESPONSIBILITIES

1. Responds to fire alarms and other emergency calls. Contains, suppresses and extinguishes fires; rescues potential victims and protects property. Operates firefighting EMS apparatus and equipment. Administers emergency medical techniques (Advanced Life Support) as defined and authorized by the EMS Medical Director and/or on-line physician control and in accordance with Florida law. May act as the Incident Commander or Medical Sector Supervisor.*
2. Coordinates, determines, supervises and reports the utilization of assigned fire rescue and EMS apparatus, equipment, and personnel assigned daily to the station. May direct the work of a limited number of firefighters. May also act as team leader and liaison between firefighters and officers. Provides input to supervisors on the performance evaluations of firefighters.*
3. Inspects, tests and maintains fire wells and hydrants; learns fire well, hydrant, and other water supply locations. Learns layout of the response area and facilities; collects information for pre-fire planning.
4. Inspects buildings to detect fire hazards and issues forms to building owners, listing fire regulation violations to be corrected.
5. Conducts instructions and drills of fire department operations and procedures with volunteer firefighters as required.
6. Conducts tours of firestations and demonstrates fire equipment. Presents and/or participates in fire prevention/first aid and/or CPR classes and education programs to improve public awareness of fire safety. Assists in responding to citizen inquiries or complaints.
7. Performs recording activities to include, but not limited to: writing memos and summaries; reporting volunteer attendance; preparing fire rescue and emergency medical incident reports; and reporting equipment and apparatus defects.
8. Works shift and call back (and/or overtime) to meet department needs. On call 24 hours pending disasters.

9.	Keeps abreast of and complies with county policies, department rules and regulations, standard operating procedures/guidelines, and EMS protocol. Attends training, company drills, and administrative sessions as required.	3%
10.	Inspects, cleans and maintains personal protection gear, assigned apparatus and equipment, medications, and station to ensure operational readiness.	6%
11.	Performs other similar and related duties as required.	1%
*Indicates an “essential” job function		

KEY JOB REQUIREMENTS

Education:	Vocational or other technical school, certification, training or apprenticeship required beyond high school: Must have the following: State of Florida Firefighter Minimum Standards Certification pursuant to Florida Statutes, Chapter 633, or comply with same within one year of date of hire. Florida licensed Paramedic. Must hold a current Advanced Life support card. Current CPR certification required.
Experience:	1 year prior related work experience as a firefighter or volunteer firefighter required preferably in Monroe County. Trained, experienced and otherwise qualified to drive fire apparatus and emergency medical care vehicle, maintain the appropriate class of driver's license and completion of an approved EVOC course in accordance with Florida Statutes.
Impact of Actions:	Makes recommendations or decisions which usually affect the assigned department, but may at times affect operations, services, individuals, or activities of others outside of the assigned department.
Complexity:	Work is non-standardized and widely varied requiring the interpretation and application of a substantial variety of procedures, policies, and/or precedents used in combination. Frequently, the application of multiple, technical activities is employed; therefore, analytical ability and inductive thinking is required. Problem solving involves identification and analysis of diverse issues.
Decision Making:	Supervision is present to establish and review broad objectives relative to basic position duties or departmental responsibilities. Independent judgment is required to study previously established, often partially relevant guidelines; plan for various interrelated activities; and coordinate such activities within a work unit or while completing a project.
Communication with Others:	Regular internal and external contacts required to carry out programs and to explain specialized matter. Occasionally requires contacts with officials at higher levels on matters requiring cooperation, explanation and persuasion or with the public involving the enforcement of regulations, policies and procedures.
Managerial Skills:	Has responsibility or authority which is limited to the direction of temporary workers.
Working Conditions/ point Physical Effort: hazards	Work requires extreme physical exertion and/or physical strain to the of physical fatigue. Work environment involves exposure to job where there is a high possibility of injury.
Other:	Must be a non-user of tobacco products for at least one (1) year immediately preceding application, and sign a sworn statement attesting to this fact as required by Florida Statutes.

APPROVALS

Department Head:

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

County Administrator

Name: _____ Signature: _____ Date: _____